

BOOKING FORM

“Infocomm Media Executive Program: Sharing The Singapore Experience” (22-26 August 2016)

Infocomm Development Authority of Singapore (IDA)

To: Jess Wong, Group Co-ordinator @ jesswong@fareast.com.sg

Cc: Fatimah Abdullah @ fatimahabdullah@fareast.com.sg

A. OFFICIAL HOTEL

Hotel	Address
Rendezvous Hotel Singapore	9 Bras Basah Road Singapore 189559

B. ROOM RESERVATION

Room rate per night	Room Type
S\$225++ per room per night – Single	<input type="checkbox"/> Deluxe Single
S\$260++ per room per night – Twin/ Double	<input type="checkbox"/> Deluxe Twin/Double

Inclusions:-

- Complimentary daily buffet breakfast and unlimited WIFI broadband access
- Complimentary Airport Bus Shuttle Service (24hrs) to Hotel – Only for Arrivals
- Use of smartphone (Free data & local calls, IDD calls to USA/UK/Germany/Australia/China/Japan)

*All rates quoted are subject to 10% service charge, prevailing government taxes, valid for this event only and in Singapore dollars. **Cutoff Date: 01 August 2016. Room type and rate is subject to availability thereafter.***

Arrival date : _____ Flight No. : _____ E.T.A. _____

Departure : _____ Flight No. : _____ E.T.D. : _____

C. YOUR PARTICULARS

Given Name: _____ Family Name: _____

Organization: _____

Address: _____

City/Zip/Postal Code: _____ Country: _____

Telephone: _____ Fax: _____ E-Mail: _____

Name of guest sharing room with (if applicable)

(Prof, Dr, Mr, Miss, Mrs, Ms)

(Given Name): _____ *Family Name :* _____

D. PAYMENT METHOD (Please tick one):

Visa Card

 MasterCard Card

 American Express

Visa / MasterCard / Amex No. : _____

Expiry Date: _____

Name on Card: _____ Signature: _____

IMPORTANT INFORMATION

- 1) All room charges and incidental charges will be borne by individual guest and has to be settled upon check out either by cash or credit card, unless stated otherwise.
- 2) The credit card details given will be used as a mode of guarantee for the booking.
- 3) The guest will be billed 01 night's room rate without exception if cancellation is made within 48hrs before the arrival date or if there is a no-show.
- 4) Check-in time is 1400 hours and check-out time is 1200 hours. For early check-in, a full day room rate will be levied. For late check-out, we will accommodate until 2 pm, subject to room availability.

Please inform us of any changes to your reservations either in writing via email the following email:

Jess Wong, Group Co-ordinator @ jesswong@fareast.com.sg cc: fatimahabdullah@fareast.com.sg