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**MEDIA DEVELOPMENT AUTHORITY**

**ACADEMIC ENGAGEMENT PROGRAMME**

**Application Form For Undergraduates**

**Undertaking HonoUrs Thesis OR EQUIVALENT ResearcH**

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| **1 Particulars of Applicant** | | | |
| **Name of Applicant (or Project Team Leader (“the Lead Member”))**    (If this is a team project, please indicate the names of your project team members below)  **Names of Project Team Members (if any):** | | | |
| **NRIC/Passport No.:** | **Contact Number:** | | **Email (list all members):** |
| **Address** | | | |
| **2 RESEARCH PROJECT DETAILS** | | | |
| **Title of Research Study**  (Title should be descriptive and specific rather than general.) | |  | |
| **Degree Undertaken** | |  | |
| **Course and Current Year of Study** | |  | |
| **University/Department** | |  | |
| **Period of Research Study** | | **Start Date (MM/YY):**  **Completion Date (MM/YY):** | |

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| **3 DEtails of research Proposal** |
| Give a succinct description of the research in **no more than 3 pages**, which excludes references and annexes. The proposal must address the following:   1. Research objectives, background, purpose, significance 2. Brief literature review 3. Research questions 4. Proposed methodology 5. Research limitations, i.e. limitations of the proposed methodology or research approach 6. Data needed, hypotheses, analysis 7. Proposed use of findings   Detailed sections can be placed in the Annex. References cited should be provided at the end of the document. Proposal should be sufficiently self-contained for an assessment without further reference to other materials.  **Please attach your research proposal as a separate document.** |

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| **4 ITEMISED BREAKDOWN OF Research GRANT requested**  **(Actual grant disbursed will be based on submission of receipts and other evidence of expenditure)** | | |
| **Category** | **Amount Requested** | **Calculation Basis and other details** |
| **A. Incentives or tokens for respondents’ participation** |  |  |
| **B. Cost of producing materials used for research** |  |  |
| **C. Cost of items needed for conducting the research[[1]](#footnote-1)** |  |  |
| **D. Others items considered integral to the Project[[2]](#footnote-2)** |  |  |
| **E. University Overhead Costs (or equivalent of)** |  |  |
| **Total Research Grant Requested (S$)[[3]](#footnote-3)** |  | |

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| **5** **Declaration of ethics consideration** |
| **It is the responsibility of the applicant to ensure that the research proposal is carefully reviewed for its compliance with applicable laws, health and safety guidelines and ethical standards. Ethics clearance should be sought for research involving human subjects.** **Please note that approval of the grant is subjected to ethics approval.** |

Please tick, where appropriate, if your study involves the following:

**Research Site (s)**

|  |  |
| --- | --- |
| Research to be conducted in Singapore |  |
| Research to be conducted in other country/ countries [[4]](#footnote-4)  Please state country/ countries |  |
| Research to be conducted in Singapore and other country/ countries[[5]](#footnote-5)  Please state |  |

**Have you obtained research ethics approval from your university/ research institution?**

Yes. Please attach copy of ethics approval.

No. Please state reasons why approval was not sought and indicate when would the approval be sought.

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| **6 Declaration on application of funding from other sources** | | |
| The applicant(s) should provide details of the grants awarded to or being considered for this project by other funding agencies and their institution. Please note that projects supported should not receive funding from other funding agencies, as well as from their institution. Once funding is approved and accepted, applicant(s) must submit a copy of notification to other funding agencies and their institution to withdraw the fund application. | | |
| **Funding Agency** | **Grant Applied for (S$)** | **Outcome**  (If outcome is pending, please give expected date of outcome.) |
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| **7 Declaration on scholarshipS or financial support received** | |
| The applicant(s) should provide details of the scholarships received or financial support received. | |
| **Awarding Agency or Institution** | **Details of Scholarship or Financial Support Received** |
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| **8 endorsement by Supervisor** | |
| I acknowledge that the above applicant/project team\* is under my supervision for his/her/their Honours Thesis or equivalent research project as described above. I support the application. | |
| **Name of Supervisor:** | **Signature:**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Date:** |
| **University:** | **Appointment:** |
| **Tel No:** | **Email:** |

\* Delete where applicable.

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| **9 Declaration on accuracy of information provided** | | |
| I/We\*,       (name) certify the information given are to the best of my knowledge and I/We\* agree to abide by the terms and conditions governing the application for the Academic Engagement Programme. | | |
| **Name of Applicant (or the Lead Member)** | **Signature** | **Date** |
| **Name of Project Team Member (if any)** | **Signature** | **Date** |
| **Name of Project Team Member (if any)** | **Signature** | **Date** |
| **Applicants are required to submit a softcopy of the application materials to:** [MDA\_Market\_Analysis@mda.gov.sg](mailto:MDA_Market_Analysis@mda.gov.sg)  **All queries can be directed to the email address above.** | | |

\* Delete where applicable.

1. For hardware or equipment, only rental costs will be considered [↑](#footnote-ref-1)
2. Subject to assessment by MDA [↑](#footnote-ref-2)
3. Total amount to include University Overhead Costs (or equivalent of), where applicable. [↑](#footnote-ref-3)
4. Please note that overseas travel will not be funded [↑](#footnote-ref-4)
5. Same as above [↑](#footnote-ref-5)