

ICMS User Orientation Training

Infocomm Competency Management System (ICMS)

SECTION C: COURSE MAPPING & COURSE/CERTIFICATION
ENDORSEMENT

Jan 2018



Course Mapping & Course/Certification Endorsement

Course Providers and Certification Owners are able to:

- 1. Submit Course Mapping**
- 2. Submit Course/Certification Endorsement**
- 3. Submit Course/Certification Endorsement Bundled with Course Mapping**
- 4. Submit Change Request to update Course Mapping & Course/Certification Endorsement**
- 5. Search/View Course Mapping & Course/Certification Endorsement**

Please note:

- **Submit Course Mapping application only when the Course/Certification is not mapped to NICF Framework or Skills Framework.**
- **Submit Course/Certification Endorsement application if the Course/Certification has already been mapped to NICF Framework or Skills Framework.**
- **Submit Course/Certification Endorsement bundled with Course Mapping means you are submitting both Course mapping and Course/Certification Endorsement applications together.**

Submit Course Mapping

1.

Submit
Course
Mapping

Submit Course Mapping

➤ Login to ICMS

The screenshot shows the ICMS website homepage. The navigation bar includes links for HOME, ABOUT ICMS, NICF, FAQs, USEFUL LINKS, HOW-TO-GUIDES, and DOWNLOADS. The main content area features a 'Welcome to ICMS' banner with a description of the system and a 'Find out more' button. On the right side, there are two login sections: 'For Individual' and 'For Corporate'. The 'For Corporate' section is highlighted with a red rounded rectangle, and a callout box with a red border points to it, containing the text: **Action: Click here to login using your SingPass or CorpPass Account**. Below the main content, there are sections for 'Programme Information', 'Library of Courses', 'Course Providers', and 'Contacts'.

Action: Click here to login using your SingPass or CorpPass Account

Programme Information

-- Select a Programme --



Library of Courses

-- Select a Programme --



Course Providers

-- Select a Course Provider --



-- Select a Course Provider -- (Optional)

Contacts

For enquiries, please contact ICMS Helpdesk at **6324 8737**. For technical assistance, please email to info@imda.gov.sg.

Note:

For Organisation, co-existence of SingPass or CorpPass login is available till end of Dec 2017. After which, CorpPass login is required.

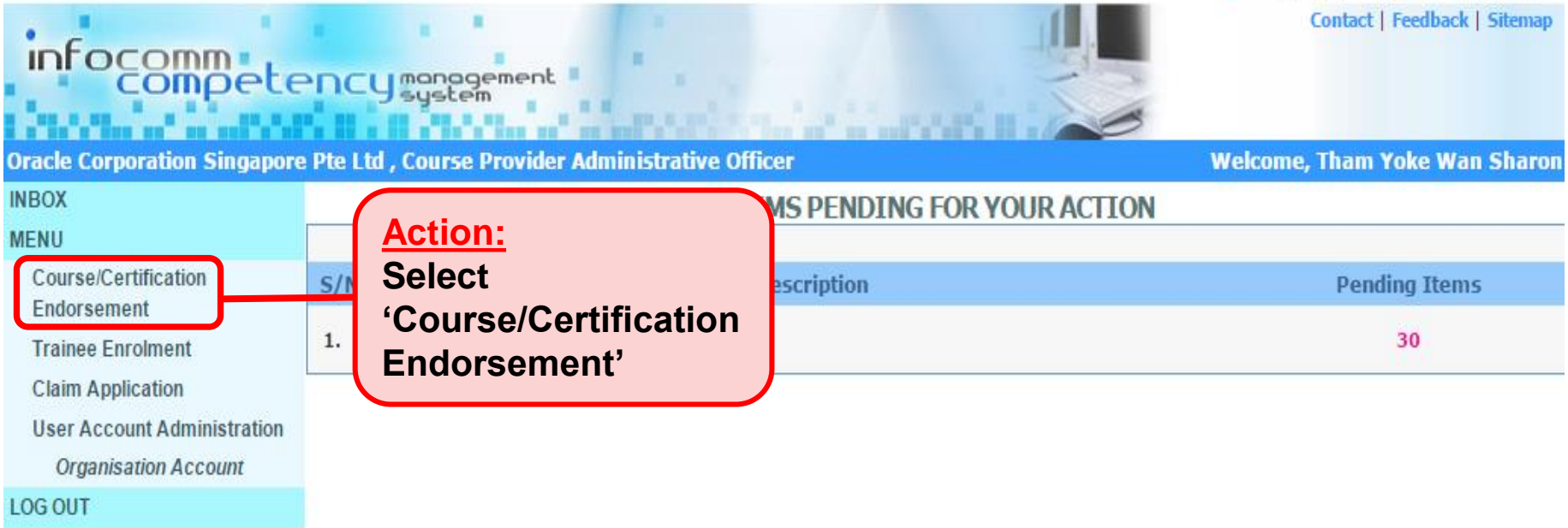
Submit Course Mapping

User Role Selection: Screen is skipped if the registered user has only 1 role in ICMS

S/N	ROLE
1.	Certification Owner Administrative Officer(CO AO)
2.	Certification Owner Approving Authority(CO AA)
3.	Course Provider Administrative Officer(CP AO)
4.	Course Provider Approving Authority(CP AA)
5.	Sponsoring Organisation Administrative Officer(SO AO)
6.	Sponsoring Organisation Approving Authority(SO AA)

Action:
Select CP AO or CO AO role (whichever applicable)

Submit Course Mapping



infocomm competency management system

Oracle Corporation Singapore Pte Ltd, Course Provider Administrative Officer

Welcome, Tham Yoke Wan Sharon

INBOX

MENU

- Course/Certification Endorsement
- Trainee Enrolment
- Claim Application
- User Account Administration
- Organisation Account

LOG OUT

ITEMS PENDING FOR YOUR ACTION

S/N	Description	Pending Items
1.		30

Submit Course Mapping

The screenshot shows the 'infocomm competency management system' interface. The user is logged in as 'Computer Science Organisation , Course Provider Administrative Officer'. The page title is 'Home >> Course/Certification Endorsement'. The main heading is 'COURSE/CERTIFICATION ENDORSEMENT SEARCH'. The search form includes the following fields and controls:

- Course/Certification ID :
- Course/Certification Title :
- CP AA Submission Date From : (dd/mm/yyyy) To (dd/mm/yyyy)
- CE Validate Period Start Date From : (dd/mm/yyyy) To (dd/mm/yyyy)
- Programme Name : -- Select --
- Status : -- Select --
- Show Only Pending Items :

At the bottom of the search form, there are three buttons: 'Search', 'New Application', and 'Find CU & CE'. The 'New Application' button is highlighted with a red box. A red callout box with a white background and a red border points to this button, containing the text: 'Action: Select 'New Application''.

Action:
Select 'New Application'

Submit Course Mapping

- MENU
- Course/Certification Endorsement
- Trainee Enrolment
- Claim Application
- User Account Administration
- Organisation Account
- LOG OUT

Select Programme For Submission :
Course Mapping

Action:
Select 'Course Mapping'

... will take about 20 minutes to complete

Submit for Approval

ORGANISATION INFORMATION

Please fill in the following information. Fields marked * must be completed.

Name Of Organisation : **Oracle Corporation Singapore Pte Ltd**

Address * : Main Site

Contact No. :

Website URL : <http://education.oracle.com>

APPLICATION CONTACT INFORMATION

Name Of Administrative Officer (AO) :

Administrative Officer (AO)'s Contact No. :

Administrative Officer (AO)'s Email Address :

Name of Approving Authority (AA) * :

Approving Authority (AA)'s Contact No. :

Approving Authority (AA)'s Email Address :

COURSE/CERTIFICATION INFORMATION

Type * : Certifiable Programme
 Non-Certifiable Programme

Skill Area * : E1: Business Analytics

Submit Course Mapping

Action:

Select and Fill in the Relevant Information

COURSE/CERTIFICATION INFORMATION

Type * : **Certifiable Programme**
 Non-Certifiable Programme

Certification Owner * : Sun Microsystems Pte Ltd ▼

Authorized Partners :

Certification Title * : Sun Certified Integrator for Identity Manager 7.1 ▼

Skill Area * : C1: Data Integration and Information Management ▼

Course Title : **Sun Certified Integrator for Identity Manager 7.1**

Submit Course Mapping

Action:

Selection of Job Role:

1. Identify and Select Relevant Job Role
2. Select the '<<' Button

The image displays two screenshots of a software interface for selecting job roles. Each screenshot consists of a 'Selected' box on the left and an 'Available' list on the right, with navigation buttons between them.

Top Screenshot:
- **Job Role in NICF * :** Selected
- **Available:** Chief Architect - Cloud, Chief Information Officer (highlighted with a red box), Chief Technology Officer, Data Analyst - Statistics and Mining, Data Analyst - Text Analytics, Executive Producer (Animation), IT Director - Financial Service Channels, IT Director - Global Wealth Management, IT Manager, Manager- Statistics and Mining.
- A red box highlights the '<<' button between the Selected and Available areas, with a red '1.' next to it.

Bottom Screenshot:
- **Job Role in NICF * :** Selected
- **Selected:** Chief Information Officer
- **Available:** Chief Architect - Cloud, Chief Technology Officer, Data Analyst - Statistics and Mining, Data Analyst - Text Analytics, Executive Producer (Animation), IT Director - Financial Service Channels, IT Director - Global Wealth Management, IT Manager, Manager- Statistics and Mining, Operations Research Analyst.
- A red box highlights the '<<' button between the Selected and Available areas, with a red '2.' next to it.

Submit Course Mapping

NICF Mapping Section

NICF MAPPING

Total No. of Core Modules * :



Total

Core Module 1

Title of Core Module 1

-- Select --

COURSE OUTCOMES

No. Of Course Outcomes



Go

S/N

DESCRIPTION

PROPOSED COMPETENCY UNITS(CU) & COMPETENCY ELEMENTS (CE)/PERFORMANCE STATEMENTS (PS)

No. of Competency Units



Go

CU CODES & CE/PS

1. [Remove](#)


COURSE MAPPING MATRIX

Go



Submit Course Mapping


NICF MAPPING

Total No. of Core Modules * : 

Total


Core Module 1

COURSE OUTCOMES

No. of Course Outcomes 


S/N	DESCRIPTION
-----	-------------

PROPOSED COMPETENCY UNITS(CU) & COMPETENCY ELEMENTS (CE)/PERFORMANCE STATEMENTS (PS)

No. of Competency Units 

CU CODES & CE/PS


1.

COURSE MAPPING MATRIX 

Action:
Key in number of Core Module

Submit Course Mapping

NICF MAPPING

Total No. of Core Modules * : 


Core Module 1

Title of Core Module 1

COURSE OUTCOMES


S/N DESCRIPTION

PROPOSED COMPETENCY UNITS(CU) & COMPETENCY ELEMENTS (CE)/PERFORMANCE STATEMENTS (PS)

No. of Competency Units 

CU CODES & CE/PS

1.


COURSE MAPPING MATRIX 

Action:

Select the relevant number of CUs. E.g. 1

Submit Course Mapping

NICF MAPPING

Total No. of Core Modules * : 

Total No. of Elective Modules :

Core Module 1


Title of Core Module 1 :

COURSE OUTCOMES

S/N

Action:
Identify relevant CU code and key in ICMS

PROPOSED COURSE STATEMENTS (PS)

No. of Competency Units : 

CU CODES & CE/PS

1.

IT-CIO-501S-1 : Manage supplier relationship

IT-CIO-502S-1 : Develop a budget



IT-CIO-503S-1 : Develop strategic and action plans

CU Code CE

Course Outcomes

Submit Course Mapping


NICF MAPPING

Total No. of Core Modules * :  Total No. of Elective Modules * : 

Core Module 1


Title of Core Module

COURSE OUTCOMES

No. Of Course Outcomes 

S/N DESCRIPTION

PROPOSED COMPETENCY UNITS(CU) & COMPETENCY ELEMENTS (CE)/PERFORMANCE STATEMENTS (PS)

No. of Competency Units 

CU CODES & CE/PS

1.

IT-CIO-501S-1-E1	Confirm all supplier obligations have been met prior to agreements being finalised
IT-CIO-501S-1-E2	Review performance of suppliers against the requirements of purchasing agreements Monitor suppliers? performance and inform suppliers of evaluation outcome
IT-CIO-501S-1-E3	Identify potential and actual performance issues
IT-CIO-501S-1-E4	Investigate disagreements with suppliers to identify validity and causes
IT-CIO-501S-1-E5	Negotiate and resolve issues and disagreements
IT-CIO-501S-1-E6	Identify and address suppliers related risks

CU details will appear when CU is selected

Submit Course Mapping

COURSE OUTCOMES

No. Of Course Outcomes [Go](#)

S/N	DESCRIPTION	
1.	<input type="text" value="1"/>	Remove
2.	<input type="text" value="2"/>	Remove

PROPOSED COMPETENCY UNITS(CU) & COMPETENCY ELEMENTS (CE)/PERFORMANCE STATEMENTS (PS)

No. of Competency Units [Go](#)

CU CODES & CE/PS

1.	<input type="text" value="IT-CIO-501S-1 : Manage supplier relationship"/>	Remove
IT-CIO-501S-1-E1	Confirm all supplier obligations have been met prior to agreements being finalised	
IT-CIO-501S-1-E2	Review performance of suppliers against the requirements of purchasing agreements Monitor suppliers? performance and inform suppliers of evaluation outcome	
IT-CIO-501S-1-E3	Identify potential and actual performance issues	
IT-CIO-501S-1-E4	In	
IT-CIO-501S-1-E5	N	
IT-CIO-501S-1-E6	Id	

Action: Check the relevant boxes in the mapping matrix for the mapping of the Course Outcomes to CUs

COURSE MAPPING MATRIX [Go](#)

Competency Units & Elements/Performance Statements		Course Outcomes	
CU Code	CE	1	2
IT-CIO-501S-1	IT-CIO-501S-1-E1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	IT-CIO-501S-1-E2	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	IT-CIO-501S-1-E3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	IT-CIO-501S-1-E4	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	IT-CIO-501S-1-E5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	IT-CIO-501S-1-E6	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Submit Course Mapping

- Upload Supporting Documents

Checklist for NICF Course Mapping Application

- Please ensure all the required supporting documents are provided to IMDA for the application to be processed.
- For detailed course curriculum and course materials (incl. training and/or certification roadmap), please send directly to IMDA
- Each file size upload is limit to 3MB or less. For files exceeding 3MB, please zip up the files or send the documents directly to IMDA
- Max 5 Attachment Files.
- Attachment must be in JPG/PDF/ZIP/XLS/DOC format.

Documents in Attached Files :

- CAB's authorisation letter (for Certifiable Program)
- Detailed course outlines/exam objectives
- Training/Certification Roadmap (for Certifiable Program)

Upload Files :

UPLOADED FILES

ACTION BY ACTION

 Browse...

Cancel Save as Draft Submit for Approval

Action: Upload Necessary Supporting Documents

Action: Select on 'Submit for Approval'

Submit Course Mapping

NEW COURSE/CERTIFICATION ENDORSEMENT DETAILS

NICF Course Mapping successfully submitted.

Your Application Reference Id is : **NICF/0913/CE/201604/002251**

We will process your application upon receipt of the administration fees(s). Please send the administration fee(s) via cheque or through GIRO/Wire Transfer to IMDA Singapore.

If you have not uploaded the required supporting documents earlier, please send to:

CITREP Administrator

IDA Singapore

10 Pasir Panjang Road

#03-01 Mapletree Business City

Singapore 117438

OK

Action: Select the 'OK' button to go back

- System will generate the acknowledge confirmation email when the New Application is submitted successfully by AO to AA.
- **Important:** AA needs to approve the New Application so that the application will be submitted to IMDA for review.

Submit Course Mapping: AA Approval

➤ Login to ICMS

The screenshot shows the ICMS website homepage. The navigation menu includes: HOME, ABOUT ICMS, NICF, FAQs, USEFUL LINKS, HOW-TO-GUIDES, and DOWNLOADS. The main content area features a 'Welcome to ICMS' banner with the text: 'Infocomm Competency Management System (ICMS) is an online system for the management of IMDA's training incentive programme.' Below this is a 'Find out more' button. On the right side, there are two login sections: 'For Individual' and 'For Corporate'. The 'For Corporate' section is highlighted with a red rounded rectangle. A callout box with a red border and white background points to this section, containing the text: 'Action: Click here to login using your SingPass or CorpPass Account'. Below the main content, there are sections for 'Programme Information', 'Library of Courses', and 'Course Providers', each with a search dropdown and a magnifying glass icon. The 'Contacts' section provides the ICMS Helpdesk contact information: 6324 8737 and email info@imda.gov.sg. A disclaimer at the bottom right states: 'For authorised use only. Unauthorised use is strictly prohibited.'

Action: Click here to login using your SingPass or CorpPass Account

Programme Information

-- Select a Programme --



Library of Courses

-- Select a Programme --



Course Providers

-- Select a Course Provider --



-- Select a Course Provider -- (Optional)

Contacts

For enquiries, please contact ICMS Helpdesk at 6324 8737. For technical assistance, please email to info@imda.gov.sg.

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Note:

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Submit Course Mapping: AA Approval

User Role Selection: Screen is skipped if the registered user has only 1 role in ICMS

S/N	ROLE
1.	Certification Owner Administrative Officer(CO AO)
2.	Certification Owner Approving Authority(CO AA)
3.	Course Provider Administrative Officer(CP AO)
4.	Course Provider Approving Authority(CP AA)
5.	Sponsoring Organisation Administrative Officer(SO AO)
6.	Sponsoring Organisation Approving Authority(SO AA)

Action:
Select CP
AA or CO
AA role
(whichever
applicable)

Submit Course Mapping: AA Approval



Oracle Corporation Singapore Pte Ltd , Course Provider Administrative Officer

Welcome, Tham Yoke Wan Sharon

INBOX ITEMS PENDING FOR YOUR ACTION

S/N	Description	Pending Items
1.	Course/Certification Endorsement	30

Course/Certification Endorsement

Trainee Enrolment

Claim Application

Action:

Select either 'Course/Certification Endorsement'

Submit Course Mapping: AA Approval



INBOX
MENU
Course/Certification Endorsement
Trainee Enrolment
User Account Administration
Organisation Account
SWITCH USER ROLE
LOG OUT



Home >> Course/Certification Endorsement

COURSE/CERTIFICATION ENDORSEMENT SEARCH

Course/Certification ID :

Course/Certification Title :

CP AA Submission Date From :  (dd/mm/yyyy) To  (dd/mm/yyyy)

CE Validate Period Start Date From :  (dd/mm/yyyy) To  (dd/mm/yyyy)

Programme Name : -- Select --

Status : -- Select --

Show Only Pending Items :

S/N	Course/Certification ID	Course/Certification Title	Course/Certification Provider	Programme Name	Skill Area	Status	Action	History
1.	NICF/0913/CE/201511/002189	test	Oracle Corporation Singapore Pte Ltd	NICF Course Mapping	E1: Business Analytics	Pending Approval - CP AA,CO AA	Approve - New	View History

No. 1 of 1 page(s)
Total records : 1

Action:
Select the 'Approve-New' hyperlink

Submit Course Mapping: AA Approval

IT-MNG-0329-0	IT-MNG-0329-0-E1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	IT-MNG-0329-0-E2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	IT-MNG-0329-0-E3	<input type="checkbox"/>	<input checked="" type="checkbox"/>

APPLICATION ATTACHMENTS

Documents in Attached Files :

CAB's authorisation letter (for Certifiable Program)

Detailed course outlines/exam objectives

Training/Certification Roadmap (for Certifiable Program)

Upload Files :

(Max 5 Files/Attachment must be in
JPG/PDF/ZIP/XLS/DOC format. Max size is 3MB Per File)

UPLOADED FILES

Assessment Results.pdf

APPROVAL BY CP AA

Remarks:

Action:
Select the 'Approve' button

Cancel View Summary **Approve** Reject Send Back

System will generate the confirmation email when the application is submitted successfully by AA to IMDA.

Submit Course/Certification Endorsement

2.

**Submit
Course/
Certification
Endorsement**

Submit Course/Certification Endorsement

➤ Login to ICMS

HOME ABOUT ICMS NCF FAQs USEFUL LINKS HOW-TO-GUIDES DOWNLOADS

Welcome to ICMS

Infocomm Competency Management System (ICMS) is an online system for the management of IMDA's training incentive programme.

[Find out more](#)

Action: Click here to login using your SingPass or CorpPass Account

For Individual

Login with SingPass

Register for [Individual Account](#)

For Corporate

Login with SingPass

Login with CorpPass

Register for [Corporate Account](#)

For authorised use only. Unauthorised use is strictly prohibited.

Programme Information

-- Select a Programme --

Library of Courses

-- Select a Programme --

-- Select a Course Provider -- (Optional)

Course Providers

-- Select a Course Provider --

Contacts

For enquiries, please contact ICMS Helpdesk at **6324 8737**. For technical assistance, please email to info@imda.gov.sg.

Note:

For Organisation, co-existence of SingPass or CorpPass login is available till end of Dec 2017. After which, CorpPass login is required.

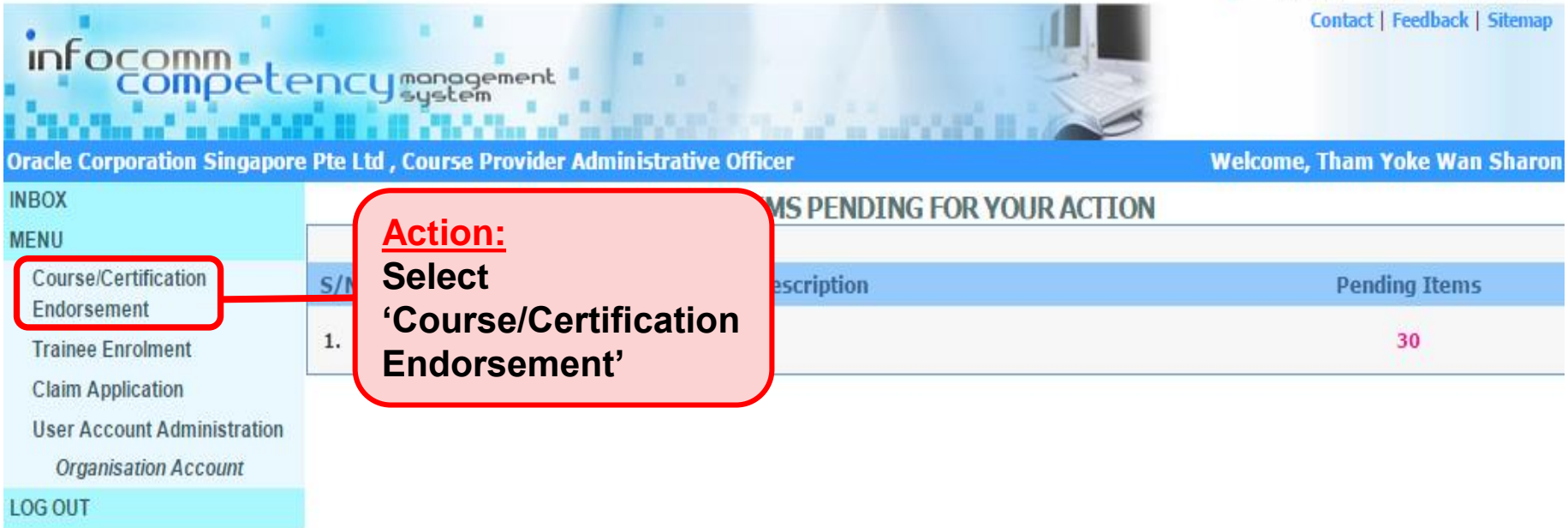
Submit Course/Certification Endorsement

User Role Selection: Screen is skipped if the registered user has only 1 role in ICMS

S/N	ROLE
1.	Certification Owner Administrative Officer(CO AO)
2.	Certification Owner Approving Authority(CO AA)
3.	Course Provider Administrative Officer(CP AO)
4.	Course Provider Approving Authority(CP AA)
5.	Sponsoring Organisation Administrative Officer(SO AO)
6.	Sponsoring Organisation Approving Authority(SO AA)

Action:
Select CP
AO role

Submit Course/Certification Endorsement



infocomm competency management system

Oracle Corporation Singapore Pte Ltd, Course Provider Administrative Officer

Welcome, Tham Yoke Wan Sharon

INBOX

MENU

- Course/Certification Endorsement
- Trainee Enrolment
- Claim Application
- User Account Administration
- Organisation Account

LOG OUT

ITEMS PENDING FOR YOUR ACTION

S/N	Description	Pending Items
1.		30

Submit Course/Certification Endorsement

The screenshot displays the 'infocomm competency management system' interface. The user is logged in as 'Computer Science Organisation , Course Provider Administrative Officer'. The page title is 'COURSE/CERTIFICATION ENDORSEMENT SEARCH'. The left sidebar contains a 'MENU' with options: 'Course/Certification Endorsement' (highlighted), 'Trainee Enrolment', 'Claim Application', 'User Account Administration', and 'Organisation Account'. Below the menu are 'SWITCH USER ROLE' and 'LOG OUT' buttons. The main content area has search filters: 'Course/Certification ID', 'Course/Certification Title', 'CP AA Submission Date From' and 'To' (with date pickers), 'CE Validate Period Start Date From' and 'To' (with date pickers), 'Programme Name' (dropdown), 'Status' (dropdown), and 'Show Only Pending Items' (checkbox). At the bottom, there are 'Search', 'New Application', and 'Find CU & CE' buttons. The 'New Application' button is highlighted with a red box, and a red callout box points to it with the text 'Action: Select 'New Application''.

Action:
Select 'New Application'

Submit Course/Certification Endorsement

- MENU
- Course/Certification Endorsement
- Trainee Enrolment
- Claim Application
- User Account Administration
- Organisation Account
- LOG OUT

This e-Service will take about 20 minutes to complete

Submit for Approval

Select Programme For Submission :
CITREP+: Critical Infocomm Technology Resource Programme (1 April 2017 - 31 March 2018)

ORGANISATION INFORMATION

Please fill in the following information. Fields marked * must be completed.

Name Of Organisation : Oracle Corporation Singapore Pte Ltd
Address * : Main Site
Contact No. :
Website URL : <http://education.oracle.com>

Action:
Select the relevant CITREP Programme Term

APPLICATION CONTACT INFORMATION

Name Of Administrative Officer (AO) :
Administrative Officer (AO)'s Contact No. :
Administrative Officer (AO)'s Email Address :
Name of Approving Authority (AA) * :
Approving Authority (AA)'s Contact No. :
Approving Authority (AA)'s Email Address :

COURSE/CERTIFICATION INFORMATION

Type * :
 Certifiable Programme
 Non-Certifiable Programme
Skill Area * : E1: Business Analytics

Submit Course/Certification Endorsement

Action:
Enter the necessary information

Course Title :

Objectives * :

Job Role in NICF * :

Selected

Available

3D Modeler (Animation)
Animation Supervisor
Application Support Manager - Cloud
Art Director (Animation)
Art Director (Games)
Background Artist
CG Supervisor
Cloud Development Manager
Cloud Infrastructure Engineer
Cloud Software Engineer (Solution/ Database)

Others :

Minimum Entry Requirements * :

Submit Course/Certification Endorsement

Proposed NICF Occupational Level * :

- Entrant
- Specialist (Technical)
- Specialist (Management)
- Expert / Management
- Mid-management
- Senior Management

Post Course Evaluation Report * :

Yes No

Mode of Delivery * :

- Instructor Led Training
- Web Based
- Hybrid
- Other

Total Course Fees * : S\$

Total Exam Fees * : S\$

Total Course and Exam Fees : S\$ 0.00

Total No. of Years Conducted * :

Track Record On * : Training Certification

Total No Of Students * :

Year 2012 -	<input type="text"/>
Year 2013 -	<input type="text"/>
Year 2014 -	<input type="text"/>

Projected No. of Students * :

Year 2015 -	<input type="text"/>
Year 2016 -	<input type="text"/>

Action:
Enter the necessary information

Submit Course/Certification Endorsement

Action:
Enter the necessary information

TRAINING ROADMAP

CORE MODULES

Total No. of Core Modules * :  Min. No. of Core Modules Completed * :

S/N	CORE MODULE TITLE	DURATION
-----	-------------------	----------

ELECTIVE MODULES

Total No. of Elective Modules * :  Min. No. of Elective Modules Completed * :

S/N	ELECTIVE MODULE TITLE	DURATION
-----	-----------------------	----------

CERTIFICATION ROADMAP

CORE MODULES

Total No. of Core Modules * :  Min. No. of Core Modules Completed * :

S/N	CORE MODULE TITLE	DURATION
-----	-------------------	----------

ELECTIVE MODULES

Total No. of Elective Modules * :  Min. No. of Elective Modules Completed * :

Submit Course/Certification Endorsement

- Upload Supporting Documents and Submission

The screenshot shows a web interface for uploading files. At the top left, it says 'Upload Files :'. To its right is a light blue bar labeled 'UPLOADED FILES'. Below this is a file selection area with a text input field and a 'Browse...' button, both highlighted with a red border. Below the file selection area is a dark blue bar containing three buttons: 'Cancel', 'Save as Draft', and 'Submit for Approval'. The 'Submit for Approval' button is also highlighted with a red border. Two callout boxes with red borders and red text are connected to the interface by red lines. The first callout box points to the 'Browse...' button and contains the text: '**Action:** Upload Necessary Supporting Documents'. The second callout box points to the 'Submit for Approval' button and contains the text: '**Action:** Select on 'Submit for Approval''.

Upload Files : UPLOADED FILES

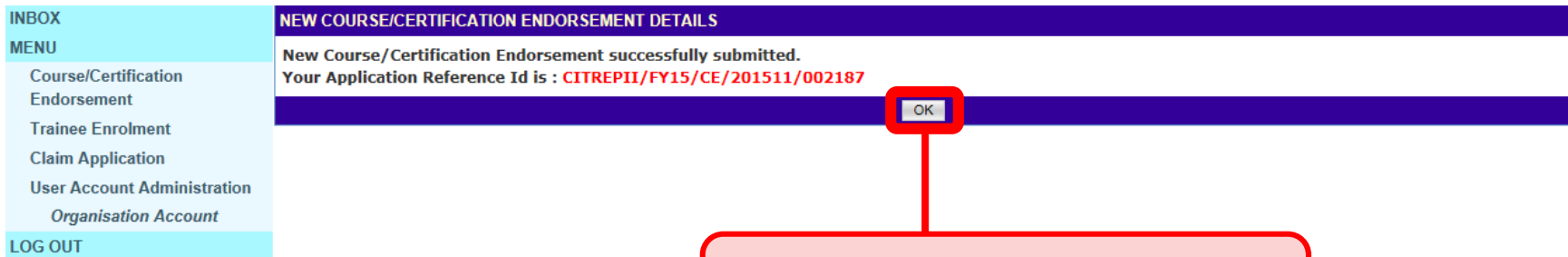
Browse...

Cancel Save as Draft Submit for Approval

Action:
Upload Necessary
Supporting Documents

Action:
Select on 'Submit for
Approval'

Submit Course/Certification Endorsement



The screenshot displays the user interface of the Infocomm Competency Management System (ICMS). On the left is a navigation menu with the following items: INBOX, MENU, Course/Certification Endorsement, Trainee Enrolment, Claim Application, User Account Administration, Organisation Account, and LOG OUT. The main content area has a dark blue header with the text 'NEW COURSE/CERTIFICATION ENDORSEMENT DETAILS'. Below the header, a message states: 'New Course/Certification Endorsement successfully submitted. Your Application Reference Id is : CITREPII/FY15/CE/201511/002187'. A small 'OK' button is visible in the bottom right corner of the message area, highlighted with a red square. A red line connects this button to a larger red-bordered callout box.

Action:

Click the 'OK' button to return

- **System will generate the acknowledge confirmation when the New Application is submitted successfully by AO to AA.**
- **Important: AA needs to approve the New Application so that the application will be submitted to IMDA for review. Please refer to slides 19-23 on the steps to approve the application.**

Submit Course/Certification Endorsement bundled with Course Mapping

3.

Submit
Course/Certification
Endorsement
bundled with
Course Mapping

Submit Course/Certification Endorsement bundled with Course Mapping

➤ Login to ICMS

HOME ABOUT ICMS NCF FAQs USEFUL LINKS HOW-TO-GUIDES DOWNLOADS

Welcome to ICMS

Infocomm Competency Management System (ICMS) is an online system for the management of IMDA's training incentive programme.

[Find out more](#)

For Individual

Login with SingPass

Register for [Individual Account](#)

For Corporate

Login with SingPass

Login with CorpPass

Register for [Corporate Account](#)

For authorised use only. Unauthorised use is strictly prohibited.

Programme Information

-- Select a Programme --

Library of Courses

-- Select a Programme --

-- Select a Course Provider -- (Optional)

Contacts

For enquiries, please contact ICMS Helpdesk at **6324 8737**. For technical assistance, please email to info@imda.gov.sg.

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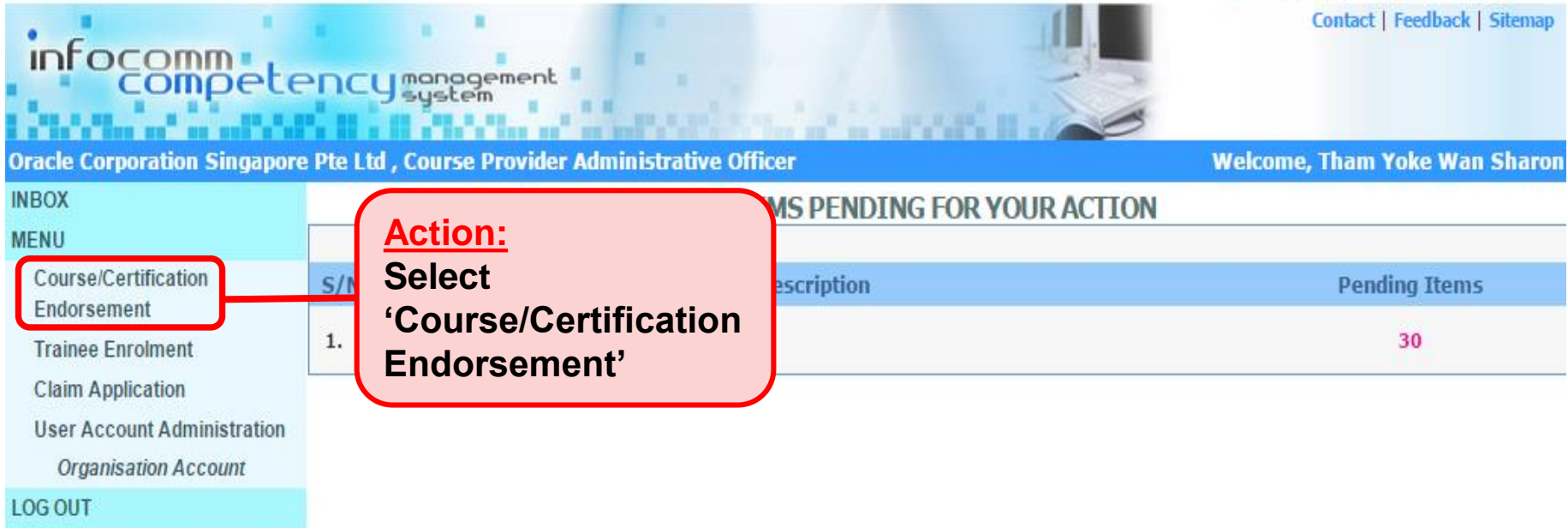
Submit Course/Certification Endorsement bundled with Course Mapping

User Role Selection: Screen is skipped if the registered user has only 1 role in ICMS

S/N	ROLE
1.	Certification Owner Administrative Officer(CO AO)
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3.	Course Provider Administrative Officer(CP AO)
4.	Course Provider Approving Authority(CP AA)
5.	Sponsoring Organisation Administrative Officer(SO AO)
6.	Sponsoring Organisation Approving Authority(SO AA)

Action:
Select CP
AO role

Submit Course/Certification Endorsement bundled with Course Mapping



infocomm competency management system

Oracle Corporation Singapore Pte Ltd, Course Provider Administrative Officer

Welcome, Tham Yoke Wan Sharon

INBOX

MENU

- Course/Certification Endorsement
- Trainee Enrolment
- Claim Application
- User Account Administration
- Organisation Account

LOG OUT

ITEMS PENDING FOR YOUR ACTION

	description	Pending Items
1.		30

Submit Course/Certification Endorsement bundled with Course Mapping

The screenshot displays the 'infocomm competency management system' interface. The user is logged in as 'Computer Science Organisation , Course Provider Administrative Officer'. The main menu on the left includes 'INBOX', 'MENU', 'Course/Certification Endorsement', 'Trainee Enrolment', 'Claim Application', 'User Account Administration', 'Organisation Account', 'SWITCH USER ROLE', and 'LOG OUT'. The main content area is titled 'COURSE/CERTIFICATION ENDORSEMENT SEARCH' and contains the following fields:

- Course/Certification ID :
- Course/Certification Title :
- CP AA Submission Date From : (dd/mm/yyyy) To (dd/mm/yyyy)
- CE Validate Period Start Date From : (dd/mm/yyyy) To (dd/mm/yyyy)
- Programme Name : -- Select --
- Status : -- Select --
- Show Only Pending Items :

At the bottom of the search area, there are three buttons: 'Search', 'New Application', and 'Find CU & CE'. The 'New Application' button is highlighted with a red box, and a red callout box points to it with the text: **Action: Select 'New Application'**

Submit Course/Certification Endorsement

- MENU
- Course/Certification Endorsement
- Trainee Enrolment
- Claim Application
- User Account Administration
- Organisation Account
- LOG OUT

Select Programme For Submission :
CITREP+: Critical Infocomm Technology Resource Programme (1 April 2017 - 31 March 2018)

Action:
Select the relevant CITREP Programme Term

ORGANISATION INFORMATION

Please fill in the following information. Fields marked * must be completed.

Name Of Organisation : Oracle Corporation Singapore Pte Ltd

Address * : Main Site

Contact No. :

Website URL : <http://education.oracle.com>

APPLICATION CONTACT INFORMATION

Name Of Administrative Officer (AO) :

Administrative Officer (AO)'s Contact No. :

Administrative Officer (AO)'s Email Address :

Name of Approving Authority (AA) * :

Approving Authority (AA)'s Contact No. :

Approving Authority (AA)'s Email Address :

COURSE/CERTIFICATION INFORMATION

Type * : Certifiable Programme
 Non-Certifiable Programme

Skill Area * : E1: Business Analytics

Submit Course/Certification Endorsement

Action:
Enter the necessary information

Course Title :

Objectives * :

Job Role in NICF * :

Selected

Available

3D Modeler (Animation)
Animation Supervisor
Application Support Manager - Cloud
Art Director (Animation)
Art Director (Games)
Background Artist
CG Supervisor
Cloud Development Manager
Cloud Infrastructure Engineer
Cloud Software Engineer (Solution/ Database)

Others :

Minimum Entry Requirements * :

Submit Course/Certification Endorsement

Proposed NICF Occupational Level * :

- Entrant
- Specialist (Technical)
- Specialist (Management)
- Expert / Management
- Mid-management
- Senior Management

Post Course Evaluation Report * :

Yes No

Mode of Delivery * :

- Instructor Led Training
- Web Based
- Hybrid
- Other

Total Course Fees * : S\$

Total Exam Fees * : S\$

Total Course and Exam Fees : S\$ 0.00

Total No. of Years Conducted * :

Track Record On * :

Training Certification

Total No Of Students * :

Year 2012 -	<input type="text"/>
Year 2013 -	<input type="text"/>
Year 2014 -	<input type="text"/>

Projected No. of Students * :

Year 2015 -	<input type="text"/>
Year 2016 -	<input type="text"/>

Action:
Enter the necessary information

Submit Course/Certification Endorsement

Action:
Enter the necessary information

TRAINING ROADMAP

CORE MODULES

Total No. of Core Modules * :  Min. No. of Core Modules Completed * :

S/N	CORE MODULE TITLE	DURATION
-----	-------------------	----------

ELECTIVE MODULES

Total No. of Elective Modules * :  Min. No. of Elective Modules Completed * :

S/N	ELECTIVE MODULE TITLE	DURATION
-----	-----------------------	----------

CERTIFICATION ROADMAP

CORE MODULES

Total No. of Core Modules * :  Min. No. of Core Modules Completed * :

S/N	CORE MODULE TITLE	DURATION
-----	-------------------	----------

ELECTIVE MODULES

Total No. of Elective Modules * :  Min. No. of Elective Modules Completed * :

Submit Course/Certification Endorsement

NICF MAPPING

Course/Certification NICF Mapped : **No**

NICF Occupational Level :

NICF Mapping section may reflect as 'No' as there is no approved NICF Mapping application

Upload Files :

UPLOADED FILES

Browse...

Cancel

Save as Draft

Save and Copy to NICF Course Mapping

Submit for Approval

Action: Upload Necessary Supporting Documents

Action: Select on 'Save and Copy to NICF Course Mapping'

Submit Course/Certification Endorsement bundled with Course Mapping

Course Mapping Page is displayed.
Bundled submission is enabled for Course Endorsement and Course Mapping

Select Programme For Submission :

Bundled Submission is enabled for Course Endorsement and NICF Course Mapping

ORGANISATION INFORMATION

Please fill in the following information. Fields marked * must be completed.

Name Of Organisation : **Oracle Corporation Singapore Pte Ltd**

Address * :
**6 Temasek Boulevard
#18-01, Suntec Tower Four
038986**

Contact No. : **64361000**

Website URL : **<http://education.oracle.com>**

APPLICATION CONTACT INFORMATION

Name Of Administrative Officer (AO) : **Tham Yoke Wan Sharon**

Administrative Officer (AO)'s Contact No. :

Administrative Officer (AO)'s Email Address :

Name of Approving Authority (AA) * :

Approving Authority (AA)'s Contact No. :

Approving Authority (AA)'s Email Address :

COURSE/CERTIFICATION INFORMATION

Type * : **Certifiable Programme**
 Non-Certifiable Programme

Skill Area * :

Course Title * :

Submit Course Mapping

Action:

Select and Fill in the Relevant Information

COURSE/CERTIFICATION INFORMATION

Type * : **Certifiable Programme**
 Non-Certifiable Programme

Certification Owner * : Sun Microsystems Pte Ltd ▼

Authorized Partners :

Certification Title * : Sun Certified Integrator for Identity Manager 7.1 ▼

Skill Area * : C1: Data Integration and Information Management ▼

Course Title : **Sun Certified Integrator for Identity Manager 7.1**

Submit Course Mapping

Action:

Selection of Job Role:

1. Identify and Select Relevant Job Role
2. Select the '<<' Button

The image displays two screenshots of the ICMS interface, illustrating the steps for selecting a job role.


First Screenshot: The 'Job Role in NICF *' field is labeled 'Selected' and is empty. The 'Available' list contains the following roles: Chief Architect - Cloud, Chief Information Officer (highlighted with a red box), Chief Technology Officer, Data Analyst - Statistics and Mining, Data Analyst - Text Analytics, Executive Producer (Animation), IT Director - Financial Service Channels, IT Director - Global Wealth Management, IT Manager, and Manager - Statistics and Mining. A red box is drawn around the '<<' button between the 'Selected' and 'Available' panels, with a red '1.' next to it.

Second Screenshot: The 'Job Role in NICF *' field is labeled 'Selected' and contains the text 'Chief Information Officer'. The 'Available' list contains the following roles: Chief Architect - Cloud, Chief Technology Officer, Data Analyst - Statistics and Mining, Data Analyst - Text Analytics, Executive Producer (Animation), IT Director - Financial Service Channels, IT Director - Global Wealth Management, IT Manager, Manager - Statistics and Mining, and Operations Research Analyst. A red box is drawn around the '<<' button between the 'Selected' and 'Available' panels, with a red '2.' next to it.

Submit Course Mapping

- NICF Mapping Section


NICF MAPPING

Total No. of Core Modules * :  Total

Core Module 1


Title of Core Module 1

COURSE OUTCOMES

No. Of Course Outcomes 


S/N	DESCRIPTION
-----	-------------

PROPOSED COMPETENCY UNITS(CU) & COMPETENCY ELEMENTS (CE)/PERFORMANCE STATEMENTS (PS)

No. of Competency Units 


CU CODES & CE/PS

1. Remove

COURSE MAPPING MATRIX 

Submit Course Mapping


NICF MAPPING

Total No. of Core Modules * : 

Total


Core Module 1

COURSE OUTCOMES

No. of Course Outcomes 


S/N	DESCRIPTION
-----	-------------

PROPOSED COMPETENCY UNITS(CU) & COMPETENCY ELEMENTS (CE)/PERFORMANCE STATEMENTS (PS)

No. of Competency Units 

CU CODES & CE/PS


1.

COURSE MAPPING MATRIX 

Action:
Key in number of Core Module

Submit Course Mapping

NICF MAPPING

Total No. of Core Modules * : 


Core Module 1

Title of Core Module 1

COURSE OUTCOMES


S/N **DESCRIPTION**

PROPOSED COMPETENCY UNITS(CU) & COMPETENCY ELEMENTS (CE)/PERFORMANCE STATEMENTS (PS)

No. of Competency Units 

CU CODES & CE/PS

1.


COURSE MAPPING MATRIX 

Action:

Select the relevant number of CUs. E.g. 1

Submit Course Mapping

NICF MAPPING

Total No. of Core Modules * : 

Total No. of Elective Modules :


Core Module 1

Title of Core Module 1 : -- Select --


COURSE OUTCOMES

S/N

PROPOSED COURSE STATEMENTS (PS)

No. of Competency Units : 

CU CODES & CE/PS

1.  **Remove**

IT-CIO-501S-1 : Manage supplier relationship

IT-CIO-502S-1 : Develop a budget

IT-CIO-503S-1 : Develop strategic and action plans

Course Outcomes



CU Code	CE

Action:

Identify relevant CU code and key in ICMS

Submit Course Mapping


NICF MAPPING

Total No. of Core Modules * :  Total No. of Elective Modules * : 

Core Module 1


Title of Core Module

COURSE OUTCOMES

No. Of Course Outcomes 

S/N DESCRIPTION

PROPOSED COMPETENCY UNITS(CU) & COMPETENCY ELEMENTS (CE)/PERFORMANCE STATEMENTS (PS)

No. of Competency Units 

CU CODES & CE/PS

1.

IT-CIO-501S-1-E1	Confirm all supplier obligations have been met prior to agreements being finalised
IT-CIO-501S-1-E2	Review performance of suppliers against the requirements of purchasing agreements Monitor suppliers? performance and inform suppliers of evaluation outcome
IT-CIO-501S-1-E3	Identify potential and actual performance issues
IT-CIO-501S-1-E4	Investigate disagreements with suppliers to identify validity and causes
IT-CIO-501S-1-E5	Negotiate and resolve issues and disagreements
IT-CIO-501S-1-E6	Identify and address suppliers related risks

CU details will appear when CU is selected

Submit Course Mapping

COURSE OUTCOMES

No. Of Course Outcomes [Go](#)

S/N	DESCRIPTION	
1.	<input type="text" value="1"/>	Remove
2.	<input type="text" value="2"/>	Remove

PROPOSED COMPETENCY UNITS(CU) & COMPETENCY ELEMENTS (CE)/PERFORMANCE STATEMENTS (PS)

No. of Competency Units [Go](#)

CU CODES & CE/PS

1.	<input type="text" value="IT-CIO-501S-1 : Manage supplier relationship"/>	Remove
IT-CIO-501S-1-E1	Confirm all supplier obligations have been met prior to agreements being finalised	
IT-CIO-501S-1-E2	Review performance of suppliers against the requirements of purchasing agreements Monitor suppliers? performance and inform suppliers of evaluation outcome	
IT-CIO-501S-1-E3	Identify potential and actual performance issues	
IT-CIO-501S-1-E4	In	
IT-CIO-501S-1-E5	N	
IT-CIO-501S-1-E6	Id	

Action: Check the relevant boxes in the mapping matrix for the mapping of the Course Outcomes to CUs

COURSE MAPPING MATRIX [Go](#)

Competency Units & Elements/Performance Statements		Course Outcomes	
CU Code	CE	1	2
IT-CIO-501S-1	IT-CIO-501S-1-E1	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	IT-CIO-501S-1-E2	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	IT-CIO-501S-1-E3	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	IT-CIO-501S-1-E4	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	IT-CIO-501S-1-E5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	IT-CIO-501S-1-E6	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Submit Course Mapping

- Upload Supporting Documents

Checklist for NICF Course Mapping Application

- Please ensure all the required supporting documents are provided to IMDA for the application to be processed.
- For detailed course curriculum and course materials (incl. training and/or certification roadmap), please send directly to IMDA
- Each file size upload is limit to 3MB or less. For files exceeding 3MB, please zip up the files or send the documents directly to IMDA
- Max 5 Attachment Files.
- Attachment must be in JPG/PDF/ZIP/XLS/DOC format.

Documents in Attached Files : CAB's authorisation letter (for Certifiable Program)
 Detailed course outlines/exam objectives
 Training/Certification Roadmap (for Certifiable Program)

Upload Files : **UPLOADED FILES**

ACTION BY ACTION

 Browse...

Cancel Save as Draft **Submit for Approval**

Action: Upload Necessary Supporting Documents

Action: Select on 'Submit for Approval'

Submit Course Mapping

NEW COURSE/CERTIFICATION ENDORSEMENT DETAILS

NICF Course Mapping successfully submitted.

Your Application Reference Id is : **NICF/0913/CE/201604/002251**

We will process your application upon receipt of the administration fees(s). Please send the administration fee(s) via cheque or through GIRO/Wire Transfer to IMDA Singapore.

If you have not uploaded the required supporting documents earlier, please send to:

CITREP Administrator

IDA Singapore

10 Pasir Panjang Road

#03-01 Mapletree Business City

Singapore 117438

OK

Action: Select the 'OK' button to go back

- System will generate the acknowledge confirmation email when the New Application is submitted successfully by AO to AA.
- **Important:** AA needs to approve the New Application so that the application will be submitted to IMDA for review. Please refer to slides 20-24 on the steps to approve the application.

Submit Course/Certification Endorsement bundled with Course Mapping

➤ AA login to ICMS to submit Course Mapping

The screenshot shows the ICMS website homepage. The navigation bar includes links for HOME, ABOUT ICMS, NICF, FAQs, USEFUL LINKS, HOW-TO-GUIDES, and DOWNLOADS. The main content area features a 'Welcome to ICMS' banner with a description of the system and a 'Find out more' button. On the right side, there are two login sections: 'For Individual' and 'For Corporate'. The 'For Corporate' section is highlighted with a red rounded rectangle. A red callout box with a white background and black text points to the 'Login with SingPass' and 'Login with CorpPass' buttons in the 'For Corporate' section. The callout text reads: 'Action: Click here to login using your SingPass or CorpPass Account'.

Programme Information



Library of Courses



Course Providers

 (Optional)

Contacts

For enquiries, please contact ICMS Helpdesk at **6324 8737**. For technical assistance, please email to info@imda.gov.sg.

Note:

For Organisation, co-existence of SingPass or CorpPass login is available till end of Dec 2017. After which, CorpPass login is required.

Submit Course/Certification Endorsement bundled with Course Mapping

User Role Selection: Screen is skipped if the registered user has only 1 role in ICMS

S/N	ROLE
1.	Certification Owner Administrative Officer(CO AO)
2.	Certification Owner Approving Authority(CO AA)
3.	Course Provider Administrative Officer(CP AO)
4.	Course Provider Approving Authority(CP AA)
5.	Sponsoring Organisation Administrative Officer(SO AO)
6.	Sponsoring Organisation Approving Authority(SO AA)

Action:
Select CP
AA role

Submit Course/Certification Endorsement bundled with Course Mapping

INBOX **ITEMS PENDING FOR YOUR ACTION**

MENU

Course/Certification Endorsement

Trainee Enrolment

Claim Application

S/N	Description	Pending Items
1.	Course/Certification Endorsement	30

Action:

Select either 'Course/Certification Endorsement'

Submit Course/Certification Endorsement bundled with Course Mapping

- AA login to ICMS to approve the application

Singapore Government
Integrity • Service • Excellence
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infocomm competency management System

Oracle Corporation Singapore Pte Ltd , Course Provider Approving Authority

Welcome, Veronica Tay

INBOX

MENU

- Course/Certification Endorsement
- Trainee Enrolment
- User Account Administration
- Organisation Account

SWITCH USER ROLE

LOG OUT

Home >> Course/Certification Endorsement

COURSE/CERTIFICATION ENDORSEMENT SEARCH

Course/Certification ID :

Course/Certification Title :

CP AA Submission Date From : (dd/mm/yyyy) To : (dd/mm/yyyy)

CE Validate Period Start Date From : (dd/mm/yyyy) To : (dd/mm/yyyy)

Programme Name : -- Select --

Status : -- Select --

Show Only Pending Items :

S/N	Course/Certification ID	Course/Certification Title	Course/Certification Provider	Programme Name	Skill Area	Status	Action	History
	CITREPII/FY15/CE/201511/002190	Test	Oracle Corporation Singapore Pte Ltd	CITREP II: Critical Infocomm Technology Resource Programme (1 April 2015 - 31 March 2016)	E1: Business Analytics	Pending Approval - CP AA	Approve New	View History
	NICF/0913/CE/201511/002191	Test	Oracle Corporation Singapore Pte Ltd	NICF Course Mapping	E1: Business Analytics	Pending Approval - CP AA,CO AA	Bundled With CE	View History

Action:

Select the 'Approve-New' hyperlink

Note: The approval for course mapping hyperlink is disabled, instead "Bundled with CE" is displayed.

Submit Course/Certification Endorsement bundled with Course Mapping

- Course/Certification endorsement page is displayed.

S/N	CORE MODULE TITLE	DURATION
1.	Test111	15.0 Days

ELECTIVE MODULES

Total No. of Elective Modules : 0 Min. No. of Elective Modules Completed :

S/N	ELECTIVE MODULE TITLE	DURATION
-----	-----------------------	----------

NICF MAPPING

Course/Certification NICF Mapped : No
NICF Occupational Level :

APPROVAL BY CP AA

Action:
Select the 'Approve/Reject/Sendback with NICF Course Mapping' button

Submit Course/Certification Endorsement bundled with Course Mapping

- NICF course mapping page is displayed.

NICF MAPPING

Total No. of Core Modules : 1 Total No. of Elective Modules : 0

Core Module 1

Title of Core Module 1 **Test111**

COURSE OUTCOMES

No. Of Course Outcomes 1

S/N	DESCRIPTION
1.	Test

PROPOSED COMPETENCY UNITS(CU) & COMPETENCY ELEMENTS (CE)/PERFORMANCE STATEMENTS (PS)

No. of Competency Units 1

CU CODES & CE/PS

1. IT-AN-0335-0 :	Conduct research to evaluate new technologies
IT-AN-0335-0-E1	Research sources to determine appropriate information for the organisation
IT-AN-0335-0-E2	Evaluate and report on options

COURSE MAPPING MATRIX

Competency Units & Elements/Performance Statements		Course Outcomes
CU Code	CE	1
IT-AN-0335-0	IT-AN-0335-0-E1	<input checked="" type="checkbox"/>
	IT-AN-0335-0-E2	<input checked="" type="checkbox"/>

APPROVAL BY CP AA

Remarks: approve

Action: Select on 'Approve' button

Cancel View Summary **Approve** Reject Send Back

Submit Course/Certification Endorsement bundled with Course Mapping

Both Course/Certification Endorsement and Course Mapping applications are submitted.

The screenshot displays the ICMS interface for a Course Provider Approving Authority. The header includes the Singapore Government logo and the text 'Singapore Government Integrity • Service • Excellence' with links for 'Contact | Feedback | Sitemap'. The main header area shows 'infocomm competency management system' and 'Oracle Corporation Singapore Pte Ltd, Course Provider Approving Authority' with a user greeting 'Welcome, Veronica Tay'.

The left sidebar contains navigation options: INBOX, MENU (with sub-items: Course/Certification Endorsement, Trainee Enrolment, User Account Administration, Organisation Account), SWITCH USER ROLE, and LOG OUT.

The main content area is titled 'APPROVE COURSE/CERTIFICATION ENDORSEMENT DETAILS' and contains the following text:

Course/Certification Endorsement successfully approved. , please proceed to submit supporting documents.
Your Course/Certification Endorsement ID is : **CITREPII/FY15/CE/201511/002190** , **NICF/0913/CE/201511/002191**

Below this is a 'SUBMISSION CHECKLIST' table:

NO.	SUBMISSION ITEM
1.	CAB's authorisation letter (for Certifiable Program)
2.	Detailed course outlines/exam objectives
3.	Training/Certification Roadmap (for Certifiable Program)

Below the table, it says 'Please print this page for your reference.' and 'v4-09/11/2012'. An 'OK' button is visible at the bottom right of the main content area.



4.

**Submit Change
Request to update
Course Mapping &
Course/Certification
Endorsement**

Submit Change Request to update Course Mapping & Course/Certification Endorsement

➤ AO login to ICMS to submit Course Mapping

The screenshot shows the ICMS website homepage. The navigation bar includes links for HOME, ABOUT ICMS, NICF, FAQs, USEFUL LINKS, HOW-TO-GUIDES, and DOWNLOADS. The main content area features a 'Welcome to ICMS' banner with a description of the system and a 'Find out more' button. On the right side, there are two login sections: 'For Individual' and 'For Corporate'. The 'For Corporate' section is highlighted with a red rounded rectangle, and a red callout box with a white background and red border points to it, containing the text: **Action: Click here to login using your SingPass or CorpPass Account**. Below the banner, there are sections for 'Programme Information', 'Library of Courses', and 'Contacts'.

Action: Click here to login using your SingPass or CorpPass Account

Programme Information

-- Select a Programme --



Library of Courses

-- Select a Programme --



Course Providers

-- Select a Course Provider --



-- Select a Course Provider --

(Optional)

Contacts

For enquiries, please contact ICMS Helpdesk at **6324 8737**. For technical assistance, please email to info@imda.gov.sg.

Note:

For Organisation, co-existence of SingPass or CorpPass login is available till end of Dec 2017. After which, CorpPass login is required.

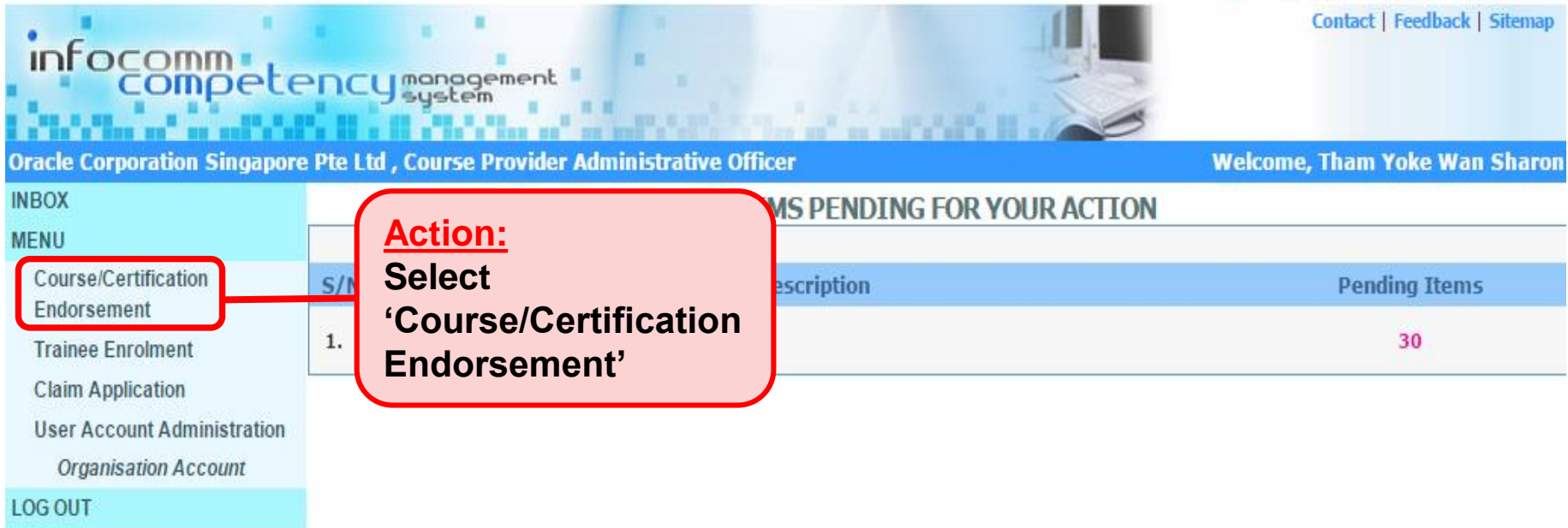
Submit Change Request to update Course Mapping & Course/Certification Endorsement

User Role Selection: Screen is skipped if the registered user has only 1 role in ICMS

S/N	ROLE
1.	Certification Owner Administrative Officer(CO AO)
2.	Certification Owner Approving Authority(CO AA)
3.	Course Provider Administrative Officer(CP AO)
4.	Course Provider Approving Authority(CP AA)
5.	Sponsoring Organisation Administrative Officer(SO AO)
6.	Sponsoring Organisation Approving Authority(SO AA)

Action:
Select CP AO or CO AO role (whichever applicable)

Submit Change Request to update Course Mapping & Course/Certification Endorsement



Oracle Corporation Singapore Pte Ltd, Course Provider Administrative Officer **Welcome, Tham Yoke Wan Sharon**

INBOX

MENU

- Course/Certification Endorsement
- Trainee Enrolment
- Claim Application
- User Account Administration
- Organisation Account

LOG OUT

ITEMS PENDING FOR YOUR ACTION

	description	Pending Items
1.		30

Submit Change Request to update Course Mapping & Course/Certification Endorsement

Home >> Course/Certification Endorsement

COURSE/CERTIFICATION ENDORSEMENT SEARCH

Course/Certification ID :

Course/Certification Title :

CP AA Submission Date From : (dd/mm/yyyy)

CE Validate Period Start Date From : (dd/mm/yyyy)

Programme Name :

Status :

Show Only Pending Items :

Action:
 Search for the relevant course by:
 1. Course/Certification ID OR
 2. Course/Certification Title



S/N	Course/Certification ID	Course/Certification Title	Course/Certification Provider	Programme Name	Skill Area	Status	Action	History
1.	NA	OCM: Oracle Database 10g: Security	Oracle Corporation Singapore Pte Ltd	CITREP II: Critical Infocomm Technology Resource Programme (1 April 2015 - 31 March 2016)	E1: Business Analytics	Draft	Discard Update	
2.	CITREPII/FY15/CE/201511/002187	OCM: Oracle Database 10g: Security	Oracle Corporation Singapore Pte Ltd	CITREP II: Critical Infocomm Technology Resource Programme (1 April 2015 - 31 March 2016)	E1: Business Analytics	Approved	Update	View History



Submit Change Request to update Course Mapping & Course/Certification Endorsement


COURSE/CERTIFICATION ENDORSEMENT SEARCH


Course/Certification ID :

Course/Certification Title :

CP AA Submission Date From :  (dd/mm/yyyy) To  (dd/mm/yyyy)

CE Validate Period Start Date From :  (dd/mm/yyyy) To  (dd/mm/yyyy)

Programme Name : 

Status : 

Show Only Pending Items :

S/N	Course/Certification ID	Course/Certification Title	Course/Certification Provider	Programme Name	Skill Area	Status	Action	History
1.	NA	OCM: Oracle Database 10g: Security	Oracle Corporation Singapore Pte Ltd	CITREP II: Critical Infocomm Technology Resource Programme (1 April 2015 - 31 March 2016)	E1: Business Analytics	Draft	Discard Update	
2.	CITREPII/FY15/CE/201511/002187	OCM: Oracle Database 10g: Security	Oracle Corporation Singapore Pte Ltd	CITREP II: Critical Infocomm Technology Resource Programme (1 April 2015 - 31 March 2016)	E1: Business Analytics	Approved	Update	View History

No. 1 of 1 page(s)
Total records : 2

Action:
Click on the 'Update' hyperlink

Submit Change Request to update Course Mapping & Course/Certification Endorsement

Action:
Proceed with the Necessary Updates

ORGANISATION INFORMATION

Please fill in the following information. Fields marked * must be completed.

Name Of Organisation : Oracle Corporation Singapore Pte Ltd
Address : Main Site
Contact No. :
Website URL :

APPLICATION CONTACT INFORMATION

Name Of Administrative Officer (AO) : Tham Yoke Wan Sharon
Administrative Officer (AO)'s Contact No. :
Administrative Officer (AO)'s Email Address :
Name of Approving Authority (AA) : Veronica Tay
Approving Authority (AA)'s Contact No. : 64361826
Approving Authority (AA)'s Email Address : veronica.tay@oracle.com

COURSE/CERTIFICATION INFORMATION

Course/Certification Id : CITREPII/FY15/CE/201511/002187
Status : Approved
Validity Period : 03/11/2015 To 31/03/2016
Type : Certifiable Programme
 Non-Certifiable Programme
Certification Owner : Oracle Corporation Singapore Pte Ltd
Certification Title : OCM: Oracle Database 10g: Security
Skill Area : E1: Business Analytics
Citizenship : Singapore Citizen
 Singapore Permanent Resident
 All
Course Title : OCM: Oracle Database 10g: Security
Objectives : test
Job Role in NICF : Selected

Available

Data Analyst - Statistics and Mining
Data Analyst - Text Analytics
Manager- Statistics and Mining
Operations Research Analyst
Senior Data Analyst- Statistics and Mining
Senior Operations Research Analyst
Text Analytics Specialist

Submit Change Request to update Course Mapping & Course/Certification Endorsement

Action:
Enter the Reason for Change

CHANGE REQUEST BY CP AO

Reason for Change * :

Cancel Submit for Approval

Action:
Enter the Reason for Change

Submit Change Request to update Course Mapping & Course/Certification Endorsement

The screenshot displays the ICMS interface for a Course Provider Administrative Officer. The header includes the 'infocomm competency management system' logo and the user's name, 'Cruz John Lloyd'. The main content area shows a message: 'UPDATE COURSE/CERTIFICATION ENDORSEMENT DETAILS' and 'Course/Certification Endorsement update successfully submitted.' Below the message is a small 'OK' button. A red callout box points to the button with the text: 'Action: Select the 'OK' button to go back'. The left sidebar contains navigation options such as 'Course/Certification Endorsement', 'Trainee Enrolment', 'Claim Application', 'User Account Administration', 'Organisation Account', 'SWITCH USER ROLE', and 'LOG OUT'.

➤ System will generate the acknowledge confirmation email when the Change Request is submitted successfully by AO to AA.

➤ **Important:** AA needs to approve the New Application so that the application will be submitted to IMDA for review.

Submit Change Request to update Course Mapping & Course/Certification Endorsement: AA Approval

➤ AA login to ICMS to submit Course Mapping

The screenshot shows the ICMS website homepage. The navigation bar includes links for HOME, ABOUT ICMS, NICF, FAQs, USEFUL LINKS, HOW-TO-GUIDES, and DOWNLOADS. The main content area features a 'Welcome to ICMS' banner with a description of the system and a 'Find out more' button. On the right side, there are two login sections: 'For Individual' and 'For Corporate'. The 'For Corporate' section is highlighted with a red rounded rectangle, and a red callout box with the text 'Action: Click here to login using your SingPass or CorpPass Account' points to the 'Login with SingPass' and 'Login with CorpPass' buttons in this section.

Programme Information



Library of Courses



Course Providers

 (Optional)

Contacts

For enquiries, please contact ICMS Helpdesk at 6324 8737. For technical assistance, please email to info@imda.gov.sg.

Note:

For Organisation, co-existence of SingPass or CorpPass login is available till end of Dec 2017. After which, CorpPass login is required.

Submit Change Request to update Course Mapping & Course/Certification Endorsement

User Role Selection: Screen is skipped if the registered user has only 1 role in ICMS

S/N	ROLE
1.	Certification Owner Administrative Officer(CO AO)
2.	Certification Owner Approving Authority(CO AA)
3.	Course Provider Administrative Officer(CP AO)
4.	Course Provider Approving Authority(CP AA)
5.	Sponsoring Organisation Administrative Officer(SO AO)
6.	Sponsoring Organisation Approving Authority(SO AA)

Action:
Select CP AA or CO AA role (whichever applicable)

Submit Change Request to update Course Mapping & Course/Certification Endorsement: AA Approval



Oracle Corporation Singapore Pte Ltd , Course Provider Administrative Officer

Welcome, Tham Yoke Wan Sharon

INBOX ITEMS PENDING FOR YOUR ACTION

MENU

Course/Certification Endorsement

Trainee Enrolment

Claim Application

S/N	Description	Pending Items
1.	Course/Certification Endorsement	30

Action:

Select either 'Course/Certification Endorsement'

Submit Change Request to update Course Mapping & Course/Certification Endorsement: AA Approval

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Oracle Corporation Singapore Pte Ltd , Course Provider Approving Authority Welcome, Veronica Tay

[Home >> Course/Certification Endorsement](#)

COURSE/CERTIFICATION ENDORSEMENT SEARCH

Course/Certification ID :
 Course/Certification Title :
 CP AA Submission Date From : (dd/mm/yyyy) To (dd/mm/yyyy)
 CE Validate Period Start Date From : (dd/mm/yyyy) To (dd/mm/yyyy)
 Programme Name :
 Status :
 Show Only Pending Items :

Action:
Click on the 'Approve – Update' hyperlink

S/N	Course/Certification ID	Course/Certification Title	Course/Certification Provider	Programme Name	Skill Area	Status	Action	History
1.	CITREPII/FY15/CE/201511/002187	OCM: Oracle Database 10g: Security	Oracle Corporation Singapore Pte Ltd	CITREP II: Critical Infocomm Technology Resource Programme (1 April 2015 - 31 March 2016)	E1: Business Analytics	Approved	Approve - Update	View History

No. 1 of 1 page(s)
Total records : 1

Submit Change Request to update Course Mapping & Course/Certification Endorsement: AA Approval

Changes Made by AO will be highlighted

Type : **Certifiable Programme**
Certification Owner : **Oracle Corporation Singapore Pte Ltd**
Certification Title : **OCM: Oracle Database 10g: Security**
Skill Area : **E1: Business Analytics**
Citizenship : **All**
Course Title : **OCM: Oracle Database 10g: Security**

Objectives : **test-2**

Job Role in NICF : **Selected**

Data Analyst - Statistics and Mining
Data Analyst - Text Analytics
Manager- Statistics and Mining
Operations Research Analyst
Senior Data Analyst- Statistics and Mining

Others:

Action: Review the Updated Details

Submit Change Request to update Course Mapping & Course/Certification Endorsement: AA Approval

CHANGE REQUESTED BY CP AO - 04/11/2015

Remarks : Reason for Change

APPROVAL BY CP AA

Action: Indicate
Remarks

Remarks:

Cancel

View Summary

Approve

Reject

Send Back

Action: Select
'Approve' button



5.

Search/View
Course Mapping &
Course/Certification
Endorsement

Search/View Course Mapping & Course/Certification Endorsement

➤ Login to ICMS

HOME ABOUT ICMS NICF FAQs USEFUL LINKS HOW-TO-GUIDES DOWNLOADS

Welcome to ICMS

Infocomm Competency Management System (ICMS) is an online system for the management of IMDA's training incentive programme.

[Find out more](#)

Action: Click here to login using your SingPass or CorpPass Account

For Individual

Login with SingPass

Register for [Individual Account](#)

For Corporate

Login with SingPass

Login with CorpPass

Register for [Corporate Account](#)

For authorised use only. Unauthorised use is strictly prohibited.

Programme Information

-- Select a Programme --



Library of Courses

-- Select a Programme --



Course Providers

-- Select a Course Provider --



-- Select a Course Provider -- (Optional)

Contacts

For enquiries, please contact ICMS Helpdesk at **6324 8737**. For technical assistance, please email to info@imda.gov.sg.

Note:

For Organisation, co-existence of SingPass or CorpPass login is available till end of Dec 2017. After which, CorpPass login is required.

Search/View Course Mapping & Course/Certification Endorsement

User Role Selection: Screen is skipped if the registered user has only 1 role in ICMS

S/N	ROLE
1.	Certification Owner Administrative Officer(CO AO)
2.	Certification Owner Approving Authority(CO AA)
3.	Course Provider Administrative Officer(CP AO)
4.	Course Provider Approving Authority(CP AA)
5.	Sponsoring Organisation Administrative Officer(SO AO)
6.	Sponsoring Organisation Approving Authority(SO AA)

Action:
Select applicable role

Search/View Course Mapping & Course/Certification Endorsement



Oracle Corporation Singapore Pte Ltd , Course Provider Administrative Officer Welcome, Tham Yoke Wan Sharon

INBOX		ITEMS PENDING FOR YOUR ACTION		
MENU		S/N	Description	Pending Items
Course/Certification Endorsement		1.	Course/Certification Endorsement	30
Trainee Enrolment				
Claim Application				

Action:
Select either 'Course/Certification Endorsement'

Search/View Course Mapping & Course/Certification Endorsement

Home >> Course/Certification Endorsement

COURSE/CERTIFICATION ENDORSEMENT SEARCH

Course/Certification ID :

Course/Certification Title :

CP AA Submission Date From : (dd/mm/yy)

CE Validate Period Start Date From : (dd/mm/yy)

Programme Name :

Status :

Show Only Pending Items :

Action:

Search for the relevant course by:

1. Course/Certification ID OR
2. Course/Certification Title



S/N	Course/Certification ID	Course/Certification Title	Course/Certification Provider	Programme Name	Skill Area	Status	Action	History
1.	NA	OCM: Oracle Database 10g: Security	Oracle Corporation Singapore Pte Ltd	CITREP II: Critical Infocomm Technology Resource Programme (1 April 2015 - 31 March 2016)	E1: Business Analytics	Draft	Discard Update	
2.	CITREPII/FY15/CE/201511/002187	OCM: Oracle Database 10g: Security	Oracle Corporation Singapore Pte Ltd	CITREP II: Critical Infocomm Technology Resource Programme (1 April 2015 - 31 March 2016)	E1: Business Analytics	Approved	Update	View History



Search/View Course Mapping & Course/Certification Endorsement

COURSE/CERTIFICATION ENDORSEMENT SEARCH

Course/Certification ID :

Course/Certification Title :

CP AA Submission Date From :  (dd/mm/yyyy) To  (dd/mm/yyyy)

CE Validate Period Start Date From :  (dd/mm/yyyy) To  (dd/mm/yyyy)

Programme Name :

Status :

Show Only Pending Items :

	Programme Name	Skill Area	Status	Action	History		
1. NA	OCM: Oracle Database 10g: Security	Oracle Corporation Singapore Pte Ltd	CITREP II: Critical Infocomm Technology Resource Programme (1 April 2015 - 31 March 2016)	E1: Business Analytics	Draft	Discard Update	
2. CITREPII/FY15/CE/201511/002187	OCM: Oracle Database 10g: Security	Oracle Corporation Singapore Pte Ltd	CITREP II: Critical Infocomm Technology Resource Programme (1 April 2015 - 31 March 2016)	E1: Business Analytics	Approved	 Pending Approval - Update	View History

Action: Click on the Application ID hyperlink

No. 1 of 1 page(s)

Total records : 2

Search/View Course Mapping & Course/Certification Endorsement

Details will be Presented in a View-Only Mode

[View Summary](#) [Renew Application](#) [Submit under New Programme](#)

APPLICATION DETAIL

Course/Certification Id : **CITREP II/FY15/CE/201511/002187**
Programme Name : **CITREP II: Critical Infocomm Technology Resource Programme (1 April 2015 - 31 March 2016)**
Course/Certification Status : **Approved**
Course/Certification Validity Period : **03/11/2015 To 31/03/2016**
Skills Classification : **E1: Business Analytics**
NICF Occupational Level : **Entrant**

ORGANISATION INFORMATION

Name Of Organisation : **Oracle Corporation Singapore Pte Ltd**
Address : **Main Site**
6 Temasek Boulevard
18- 01, Suntec Tower Four
038986
Contact No. : **64361000**
Website URL : **<http://education.oracle.com>**

APPLICATION CONTACT INFORMATION

Name Of Administrative Officer (AO) : **Tham Yoke Wan Sharon**
Administrative Officer (AO)'s Contact No. :
Administrative Officer (AO)'s Email Address :
Name of Approving Authority (AA) : **Veronica Tay**
Approving Authority (AA)'s Contact No. :
Approving Authority (AA)'s Email Address :

COURSE/CERTIFICATION INFORMATION

Type : **Certifiable Programme**
Certification Owner : **Oracle Corporation Singapore Pte Ltd**
Certification Title : **OCM: Oracle Database 10g: Security**
Skill Area : **E1: Business Analytics**
Citizenship : **All**
Course Title : **OCM: Oracle Database 10g: Security**
Objectives : **test**
Job Role in NICF : **Selected**

Data Analyst - Statistics and Mining
Data Analyst - Text Analytics
Manager- Statistics and Mining
Operations Research Analyst
Senior Data Analyst- Statistics and Mining

Search/View Course Mapping & Course/Certification Endorsement

CERTIFICATION ROADMAP

CORE MODULES

Total No. of Core Modules : 2 Min. No. of Core Modules : 1
Completed :

S/N	CORE MODULE TITLE	DURATION
1.	CC	15.0 Days
2.		

ELECTIVE MODULES

Total No. of Elective Modules : 0 Min. No. of Elective Modules : 1
Completed :

S/N	ELECTIVE MODULE TITLE	DURATION
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NICF MAPPING

Course/Certification NICF Mapped : Yes
NICF Occupational Level : Entrant

CU CODE/CE

1. IT-AN-0335-0 : Conduct research

IT-AN-0335-0-E1	Research sources to determine appropriate information for the organisation
IT-AN-0335-0-E2	Evaluate and report on options

Action: Select 'Back' when done